

**AGENDA MANAGEMENT SHEET**

**Name of Committee**                      **Adult and Community Services Overview and Scrutiny Committee**

**Date of Committee**                      **2 December 2009**

**Report Title**                                **Work Programme containing Items for Future Meetings**

**Summary**                                      A table setting out items for future meetings is attached.

**For further information please contact:**                      Jean Hardwick  
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**Would the recommended decision be contrary to the Budget and Policy Framework?**                      No.

**Background papers**                      None

**CONSULTATION ALREADY UNDERTAKEN:-**

Details to be specified

- Other Committees                       .....
- Local Member(s)
- Other Elected Members                       Councillor Les Caborn  
Councillor Tilly May  
Councillor Richard Dodd (now replaced by Cllr. Kate Rolfe)  
Councillor Barry Longden
- Cabinet Member
- Chief Executive                       .....
- Legal                                       .....
- Finance                                     .....
- Other Strategic Directors                       .....
- District Councils                       .....

- Health Authority  .....
- Police  .....
- Other Bodies/Individuals  .....

**FINAL DECISION YES**

**SUGGESTED NEXT STEPS:**

Details to be specified

- Further consideration by this Committee  .....
- To Council  .....
- To Cabinet  .....
- To an O & S Committee  .....
- To an Area Committee  .....
- Further Consultation  .....

## Work Programme for Adult and Community Services Overview and Scrutiny Committee 2009/10 –2010/11

MEETING DATE	ITEM AND RESPONSIBLE OFFICER	OBJECTIVE OF SCRUTINY									Cross cutting themes/ LAA
			Performance Management	Holding Executive to Account	Policy Review/Development	Overview	Raising Levels of Educational Attainment	Maximising independence for older people and adults with disabilities.	Pursuing a Sustainable Environment and Economy	Protecting the Community and making Warwickshire a safer place to live	
02 March 2010	Portfolio Holder Update/Question time										
	Q3 Performance Improvement Plan (Portfolio Holder)	To scrutinise plans to improve areas of poor performance	✓	✓			High			High Running effective and efficient services	
	Review and Refresh of WCC performance measures	To ensure that the right performance measures are selected to reflect the priorities contained in the Corporate Business Plan, appropriate targets are allocated to the performance measures and targets are set in alignment with resources	✓	✓			High				
	Library Service Transformation – Progress Report (Ayub Khan)	To review and monitor the impact of the library service transformation programme.	✓	✓	✓		High			High Running effective and efficient services	
	Supporting People Half-Year Performance Management Summary	To review the Q 3 (April-December 2009) analysis of the improvement activity, resulting from the performance of National and Local Indicators	✓			✓	Low			Low Running effective and efficient services.	

MEETING DATE	ITEM AND RESPONSIBLE OFFICER	OBJECTIVE OF SCRUTINY	Performance Management	Holding Executive to Account	Policy Review/Development	Overview	Raising Levels of Educational Attainment	Maximising independence for older people and adults with disabilities.	Pursuing a Sustainable Environment and Economy	Protecting the Community and making Warwickshire a safer place to live	Cross cutting themes/ LAA
	Briefing Note Rowan Organisation – Monitoring Report (Rob Wilkes)	To monitor the contract for Direct Payments.									Running effective and efficient services
	Briefing Note Autistic Spectrum) and Transitions Update (Rebecca Hale and Simon Veasey)	To monitor progress and current work around providing services for individuals on the Autistic Spectrum and those who are in transition									Maximising independence for older people and adults with disabilities
	Briefing Note Progress on the development of a “Living Well with Dementia” Strategy for Warwickshire (as part of the refresh of the “Warwickshire Joint Older People with Mental Health Strategy 2010 to 2015) (Lorna Ferguson)	To monitor progress of the Dementia Task Group established in June 2009									
	Briefing Note Delayed Discharges (Joyce Woodings)	Requested at November meeting									
16 June 2010	Portfolio Holder Update/Question time	.									

	PHILLIS Progress Report (Joyce Wooding)				✓	✓		✓			High
	Commissioning Strategies – Progress Report (Kim Harlock)			✓	✓	✓					High
	Supporting People Annual Performance Management Summary (Rachel Norwood)		✓			✓				Low	Low Running effective and efficient services.
	Workshop Session – to identify priorities for the Committee’s Annual Work programme. (Scrutiny Officer to arrange)										
	Care and Choice Accommodation Programme – to report outcome of review of sheltered house schemes (follow-up from December 2009 meeting) – possibly briefing note										
	Presentation by Nick Gower-Johnson on his role in relation to LiNKS and update on current position										
8 Sept 2010	Portfolio Holder Update/question time Session										
22 Dec 2010	Portfolio Holder Update/question time Session										

<b>Date to be set</b>	Telecare Progress Report (Kim Harlock to determine deadline)	Update on Areas Requiring Improvement and Ideas for the Future (paragraphs 2.8 and 2.9 of the report). Requested at meeting on 09/09/09	✓		✓			High		High LAA NI 124 People with long term condition supported to be independent
	County Records Office Transformation (Caroline Sampson)	Update report in 3-6 months to include: - a review of the performance indicators - development of links with one stop shops - a business case for development of payment systems. Requested at meeting on 09/09/09	✓		✓			Low		Low Running effective and efficient services

Record of Briefing Notes sent

Delayed Discharges – Update on performance for the committee/LINK (Liz Bruce)

Carer’s Support – Members nominated to the In-Depth Review (Paul Williams) (commenced Dec 2009)

Supporting People Annual Performance Management Summary (Rachel Norwood) – *Sent on 28 Aug 09*

Physical Disability and Sensory Impairment Strategy – Update (Julie Humphries) – *Sent on 28 Aug 09*

Fairer Charging – Update for the Chair/Spokes Work Programming Meeting in Sept (Ron Williamson)

Care and Support Green Paper – Re-circulate summary in preparation for a working group (Kim Harlock)

Adult and Community Learning –To review the impact of changes to the LSC and the funding for adult learning activities – briefing note circulated with 2 December agenda papers

Learning Disabilities and the Campus Revenue Agreement - To scrutinise the challenges relating to the transfer of funding from Health for learning disability services and issues regarding the Campus Revenue Agreement.- briefing notes (2)circulated with the 2 December agenda papers